



Therapeutic Touch® Networks of Canada

Réseaux Toucher Thérapeutique du Canada

Minutes for the TTNC AGM on Nov. 19, 2023 at 3 p.m. MST

(Atlantic 6 p.m., QC & Ont. 5 p.m., MB 4 p.m., AB 3 p.m., BC 2 p.m.)

Meeting was recorded.

1. **Welcome and Call to order** at 3 p.m. MST: **land acknowledgment** by Betty Whitney.

Minute taker: Marion Cameron

Present were: **BCTTNS** - Johanne Roy, Diane MacDonald, Fay Torgerson; **PTTN** - Chery Ann Hoffmeyer, Betty Whitney, Phyllis Paterson, Linda Woznica, Marion Cameron; **TTNO** - Debbie Brear, Kathy Mcguire, Shahnaz Amiri, Kay Tuer, Flora Hartleib, Brita Ball; **TTNQ** - Daina Bokor; **ATTN** - Heather McCurdy, Judy Donovan Whitty, Dr. Michelle Greenwell. Regrets: Caroline Kirby, **TTNQ**

2. **Meditation** by Deb Brear - Love & Compassion

3. **Approval of agenda:** approved, as circulated, by consensus

4. **Approval of minutes of Nov. 27,2022:** approved by consensus

5. **Voting delegates from the Member Networks:** **BCTTNS** - Johanne Roy **PTTNS** - Chery Ann Hoffmeyer **TTNO** - Debbie Brear **TTNQ** - Daina Bokor **ATTN** -.Judy Donovan Whitty

6. **Financial Report and 2023-2024 budget** presented by treasurer, Heather McCurdy
 - Review of TTNC Financial Books by Graham Schofield
 - Bank balance as of August 31, 2023 was \$6,689.00 an increase of \$1551.93 over last year which was mostly due to a successful educational webinar. There was a decrease in the Network income as membership continues to decline.
 - We continue to set aside \$1000 in the Infringement Fund in case we need the services of a lawyer. So that leaves \$5689.00 in the General Operating Fund at the year's end.
 - Budget for 2023-2024: Income - \$2716.00; Expenses - 2,245.00.
 - Major website costs coming in 2024/2025

Motion: by Judy to accept the financial reports as presented; sec. By Johanne. Approved.

Motion: by Chery Ann to approve the budget for 2023-2024; sec. By Judy. Approved

7. **Reports:** President; Annual Review; Accomplishments and Goals - These were presented by Betty.

Committee Reports:

- TTNC Curriculum-Education Committee presented by Chery Ann

- Ad Hoc Mentorship Committee presented by Chery Ann. Thank you to the Committee Members for their efforts over a 2 1/2-year period. Committee now dissolved.

Other updates/reports:

-Website - Marion reported that Google Analytics was installed on the website.

-Liability Insurance - Marion reported an increase in TTers across Canada using the insurance from 37 in 2021 to 44 in 2022. Renewals are due by Nov. 30th.

Reports were accepted as circulated. Approved by consensus.

- Core Values document was circulated; it is on the website.

- Brochures and Rack cards: examples of these were presented and discussed. There will be a choice of having no picture and having a picture for both the rack card and the brochure. More discussion at the next Board meeting.

Comments: add a QR code to the Rack card and brochure. Highlight certain key words.

8.0 Old Business:

8.1. Approval of the following motion: **that the TTNC Board does not have to appoint a public accountant to conduct an audit or review of finances.**

The TTNC annual finances are below the threshold to require an audit.

So moved by Chery Ann; seconded by Judy. Approved by consensus.

8.2 Approval of the following motion: **that an independent, third party be appointed to review the finances of TTNC and report to the AGM in 2024.**

So moved by Johanne; seconded by Debbie, approved by consensus.

8.3 Goals for 2023-24 were presented by Betty; were accepted. (See attachment at end of minutes)

9.0 New Business:

9.1 Motion: to ratify TTNC Bylaws as updated & circulated.

So moved by Chery Ann; seconded by Daina. Approved by consensus.

9.2 Updated Trademark Policy and new Policies, for information

There was some discussion around the word 'license' as it appears in the "Procedure for the Written use of the words "THERAPEUTIC TOUCH". To be on the agenda for the Board meeting.

RE policy #5 - Alternates for board members - they can attend but do not have voting privileges. Brita Ball clarified some issues re Membership Classes. Only Board members (Directors) listed with the Gov't of Canada are Class B voting members.

Proxy votes not mentioned in the by-laws. Further discussion at the next Board meeting.

9.3 Date for the AGM in 2024: Sunday, Nov. 17th, 2024

9.4 Introduction of the Board of Directors for 2023-2024

Betty Whitney, president, renew for 2 more years; Judy Donovan Whitty, Vice President; Heather McCurdy, Treasurer

Marion Cameron, past president and Webmaster

Even years: TTNO – Deb Brear, 1 more year; PTTN - Chery Ann Hoffmeyer; ATTN and Judy Donovan Whitty, (1 more year).

Odd years: Daina Bokor, TTNQ, - Thank you and good-bye, Caroline Kirby stepping in; Johanne Roy, BCTTNS, 2 more years.

Motion by Betty; to accept the Board of Directors for 2023-2024 as presented. Accepted by consensus.

9.4 Thank you to outgoing Board member Daina Bokor.

10. Next AGM meeting: Sunday, November 17, 2024

11. Adjourned by Betty at 4:27 p.m. MST.

Respectfully submitted by
Marion Cameron, minute taker

Goals for TTNC, 2023-2024

1. Continue to encourage collaboration between the networks regarding increasing and retaining membership.
2. Promote and collaborate regarding TT Community Courses
3. Develop Canada's TT History e-book for the website.
4. Support TTIA Congress through a sponsorship
5. Ongoing support for teachers through the Curriculum-Education Committee - see report.
6. Continue to share information and support each other through Zoom gatherings such as TT Chats, TTNC Cross Country Check-ins and practice sessions.
7. Promote the Therapeutic Touch Awareness Week to increase TT activities in our communities.
8. Facilitate coordination of Mentorship experiences across the country by providing a page on the website with Mentors' names and email addresses for MNs, mentors and mentees to access
9. Implement the TTNC Teacher Recognition Process with Logo
10. Put together a list of people who are willing to present at outside Conferences and write submissions for newsletters of like-minded organizations.
11. Encourage volunteers to come forth to fill positions on the TTNC Board and be part of committees